**Methodocracy Checklist**

* Elect a board of directors and officers
* Obtain an EIN via IRS Form SS4
* Prepare articles of incorporation
* Adopt bylaws
* Obtain 501©(3) tax exemption
* File for state tax exemption
* File charity solicitation registration
* Prepare meeting minutes of board of directors
* Recruit & train a fundraising team
* Develop a strategic plan
* Develop marketing strategies
* Develop a website
* Develop a corporate sponsorship program
* Develop a grant soliciting strategy
* Develop board of directors duties
* Develop organizational policy handbook